Professional Development Program:

**Oracle Financials Cloud and Concur Travel & Expense Support**

The 59th Edition of the Professional Development Program is now available! This year’s program includes comprehensive training on Oracle Financials Cloud and Concur Travel & Expense. The curriculum is designed to enhance your knowledge of these tools and improve your efficiency in handling financial and travel-related tasks.

**Course Outline**

- **Oracle Financials Cloud**
  - Budgeting and Planning
  - Financial Reporting
  - Analytics and Dashboards
- **Concur Travel & Expense**
  - Booking and Reporting
  - Expense Management
  - Data Integration

**Instructor-Led Training**

Each Tuesday, join our instructor-led sessions to receive live instruction and ask questions. The program also features a variety of self-paced courses and videos available on our UCSD IPPS Training webpage.

**Spring Quarter Courses**

- **Oracle Financials Cloud**
  - Thursday, February 3, 2022 @ 9:00am - 11:00am
  - Thursday, February 24, 2022 @ 9:00am - 11:00am
  - Thursday, March 3, 2022 @ 9:00am - 11:00am
  - Thursday, April 7, 2022 @ 9:00am - 11:00am
- **Concur Travel & Expense**
  - Wednesday, March 23, 2022 @ 11:00am - 12:00pm
  - Thursday, April 7, 2022 @ 9:00am - 11:00am

**FAQs**

For additional Frequently Asked Questions, visit the Professional Development Program Support Framework. This resource provides comprehensive information on the training courses, registration, and access to training videos.

**Application Process**

If you are interested in participating in the Professional Development Program, please review the detailed guidelines and requirements available on the UCSD IPPS Training webpage. Each program is designed for individuals who want to deepen their understanding of budgeting, planning, and financial management.

**Contact Us**

For any questions or concerns regarding the Professional Development Program, please contact the UCSD IPPS Training Team at professional_development@ucsd.edu.

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**Compliance Training**

- **University Procurement Card Program**
  - Thursday, February 3, 2022 @ 9:00am - 11:00am
  - Thursday, February 24, 2022 @ 9:00am - 11:00am
  - Thursday, March 3, 2022 @ 9:00am - 11:00am
  - Thursday, April 7, 2022 @ 9:00am - 11:00am
- **Oracle Procurement & Payables**
  - Thursday, February 3, 2022 @ 9:00am - 11:00am
  - Thursday, February 24, 2022 @ 9:00am - 11:00am
  - Thursday, March 3, 2022 @ 9:00am - 11:00am
  - Thursday, April 7, 2022 @ 9:00am - 11:00am

Please visit the UCSD IPPS Training webpage for more information and to register for these courses.

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**Office Hours**

- **Campus Budget Office**
  - Thursdays, 11:00am - 12:00pm
    - Starting February 3 until March 31, the Campus Budget Office will be hosting Office Hours to support budget preparers throughout the planning process.

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**Forums**

- **CBO has updated the Frequently Asked Questions Knowledge Base Articles (KBAs) to add...**

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**Tips & Tricks**

- **How to get your direct retro with cap gap to work?**
  - See a wire you need to claim but have no...