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Overview

Tip: Be sure to verify your document's status in Concur before submitting a status inquiry via

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The team will be focused on fiscal close activities for the remainder of June. In

Procurement & Payables concepts. This course will be especially valuable for

Thursday, June 10, 2021 @ 9:00am - 11:00am

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Training & Support

Updates

Information on Departmental Action and Cutoff dates for Fiscal Closing 2020-

Reminder:

Reconcile Expense and Card Transactions

Requests should be closed to lift the commitments. Concur users/delegates can

Unidentified payments may be due to a mismatch in the data or an error in the

Department Cutoff Dates

Close.

Corrective actions by department fund managers.

Reminder:

Ensure a full transition to new project/personnel assignments.

The following checklist was created to help departments review updates and

Department requests for mass updates to PPM Project Personnel and Task to

PPM Personnel Updates

Conversions

Changes

Tip: As you sort or view columns of lesser importance, and reorder the columns to customize your view.

Now that Project, Task, and Expenditure information has been added to the

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