**Announcements**

**Financial Operations Office Hours**

This week's office hours will provide updates on Equipment Asset Management, PADUA 2.0 and the Generate Invoices report, with a special focus on GL-PPM Reconciliation report. Come to this week's Fund Management Office Hours to see a live demo of the enhanced report at this week's Fund Management Office Hours and ensure the email to which POs are sent is correct. Refer to our [How to Use PADUA 2.0 KBA](#) for more information.

**Oracle Scheduled Maintenance**

Oracle production environment will be down for maintenance from June 17, 2022 7:00 PM to June 18, 2022 7:00 PM Pacific. Ensure your transactions are completed and saved prior to the maintenance window.

**New Report Release:**

**New Southwest Airlines “Wanna Get Away+” Fares**

As you may have heard, Southwest Airlines has launched Wanna Get Away Plus. This new fare gives business travelers more flexibility while still being at a low price point and there will also be some discounts based on UC's Southwest contract. Join the UC San Diego Finance Help Line! Knowledgeable agents are standing by to assist you and answer your questions.

**Financial Reporting**

Major enhancements to the GL-PPM Reconciliation report have been released. See a live demo of the enhanced report at this week’s Fund Management Office Hours and ensure the email to which POs are sent is correct. Refer to our [How to Use PADUA 2.0 KBA](#) for more information.

**Fulfillment Address**

Who can I contact to update the fulfillment address on my own? See a live demo of the enhanced report at this week’s Fund Management Office Hours and ensure the email to which POs are sent is correct. Refer to our [How to Use PADUA 2.0 KBA](#) for more information.

**Calendar Updates**

- **June 14, 2022**
  - Financial Operations Office Hours
  - Financial Reporting

**Tips & Tricks**

**The Support Framework**

- **What can I do?**
  - Access requests submitted through Services & Support will continue to be processed through ServiceNow. Review the [Access requests](#) for more information.

**Budget & Finance Weekly Digest**

**Enhancements to GL-PPM Reconciliation Report**

- **Prompt page enhancements:**
  - Project Type:
    - L4 Financial Unit:
  - Accounting Period Status:
  - Project and Award Data Update Application (PADUA) 2.0 is live for campus users. Departments now have the ability to create their own General Projects with a single task and allow updates to Project elements such as Project Name, Project Type, and Project Manager, Fund Manager, Financial Unit, and Project prompts allow you to simultaneously search for multiple items. The drillthrough report has been completely rebuilt to identify the specific transaction(s) causing a variance between GL and PPM. Each Accounting Period Status and Project Type combination will return results for all financial units in your department without having to enter each financial unit name. Limit your results to GL-PPM variances on sponsored projects. Limit your results to transactions in closed accounting periods without selecting the Report enhancements:
  - A Payables Invoices tab on the drillthrough report identifies invoices posted to GL only and provides all of the information needed to complete a Posted Payables Cost Transfer Request spreadsheet.

**Fund Management Office Hours**

- **June 23, 2022**
  - The script contains the text: "As of June 1, 2022, Project and Award Data Update Application (PADUA) 2.0 is live for campus users. Departments now have the ability to create their own General Projects with a single task and allow updates to Project elements such as Project Name, Project Type, and Project Manager, Fund Manager, Financial Unit, and Project prompts allow you to simultaneously search for multiple items. The drillthrough report has been completely rebuilt to identify the specific transaction(s) causing a variance between GL and PPM. Each Accounting Period Status and Project Type combination will return results for all financial units in your department without having to enter each financial unit name. Limit your results to GL-PPM variances on sponsored projects. Limit your results to transactions in closed accounting periods without selecting the Report enhancements:
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**New Report Release**

- **New Report Release:**
  - The Support Framework is designed to help the Budget & Finance community, including faculty or staff with financial responsibilities, help escalate issues, and suggest enhancements.

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