Announcements

Budget & Finance Weekly Digest

About the Weekly Digest

Access Requests to Financial Resources

University of California San Diego, 9500 Gilman Drive, La Jolla, CA, 92093

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Information on Departmental Action and Cutoff dates for Fiscal Closing 2020-

The latest session focused on Commitments as it relates to Corrective Actions and the need to take corrective actions by department fund managers.

Reports for June posting - All payment types with final approval due by June 23 (3:00pm)

- (EOD) Biweekly UCPath deadline to establish new hires

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- (2:30pm) Ecotime – Monthly Timekeeping entry deadline for the month of June

- (5:59am) UCPath – (NON High Risk) Monthly Direct Retro

- (EOD) Payment Compass - Last day to submit PO Invoices for June posting

- (EOD) Capital Planning - Establish or augment capital improvement projects. Required approvals for new projects or augmentations must already have been received.

- (3:00pm) LOMA - Establish new look and feel for campus in phases over the next several months. As of the next release, the Look and Feel of the Oracle Sign In page will have an enhanced look and feel!

Tips & Tricks

- How to Split Fund a Purchase Order in Oracle Procurement

- How to Change the POETAF or Chart String on a PO Invoice

- How to Differentiate Orders in Oracle Procurement

- How to View All Procurement Card Expense Types

- Procurement Card Expense Report Update

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- Concur Travel & Expense

- Concur Travel and Expense

- Beginners’ Guide to Concur Travel & Expense

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