P2P is Moving Online

Due to the current stay-at-home order and various considerations announced throughout the state, there have been recommendations for how private institutions should be handling their operations. As a result, the ParentPay team has decided to transition their services to an online platform. This decision will help in maintaining the financial stability of our organization.

Financial Accounting Program - Application Opening Event
The ParentPay team has decided to open their services online to an application-based system. As a result, there will be a change in the way we handle the P2P process. This change will allow us to better manage our financial resources and ensure that our services are accessible to all.

Oracle Procure-to-Pay Resources Blink page
With all the resources out there, it can be hard to determine exactly which will provide the best value for your financial unit. This course provides an overview of UC San Diego travel policy and the various resources and training we have available.

Oracle Procurement & Payables eCourse
This course offers an introduction to Oracle Procurement & Payables. In this course, you will learn how to create requisitions, purchase orders, and invoices for your financial unit. You will also learn about the process for reporting travel expenses and how to submit a Travel Expense Report.

Oracle: Buying and Paying for Financial Unit Approvers
This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as shopping for and purchasing goods and services, and processing non-PO payments. There will be a chance to participate in Q&A at the end.

Oracle: Buying and Paying for PO Requisitioners
This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as revising orders, and checking PO invoice status. This course will be especially valuable for individuals responsible for departmental purchases who are responsible for approving requisitions and invoices.

Oracle: Buying and Paying for PO Approvers
This course will cover how to populate and review for POETAF information on requisitions and invoices. There will be a chance to participate in Q&A at the end.

Identifying Oracle & Concur Approvers
This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as tracking the chart of accounts and POETAF as they relate to ledgers featuring a special fluidity of segments when posting directly to the GL as well as how project allocations and expenses have been allocated back down to the FinUnit and Project level.

Procure-to-Pay Office Hours
We are adding a new session on Fridays following the same Zoom link.

Travel & Expense Report(s) and submit the Expense Report(s).

Reconcile Expenses and Card Transactions in Concur
This course is designed to help you understand the process of reconciling expenses and card transactions within Concur. You will learn how to reconcile card transactions and related expenses on a monthly basis.

Procurement Card team will only be available on Wednesday Office Hours. The Procurement Card team will only be available on Wednesday Office Hours. Office hours.

Oracle: Budgeting and Paying for PO Requisitioners
This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as setting up budget accounts and tracking project expenses. There will be a chance to participate in Q&A at the end.

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Oracle: Financial Management in Concur
This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as managing and updating your Concur profile. There will be a chance to participate in Q&A at the end.

Oracle: Online Training for Financial Unit Approvers
This course is designed to help you understand the process of using the Oracle Procurement & Payables system. You will learn how to purchase goods and services, and processing non-PO payments. This course will be especially valuable for individuals responsible for departmental purchases who are responsible for approving requisitions and invoices.

Instructor-Led Training sessions, and Hot Topics. Be sure to try out the different calendar processes for reporting travel expenses and how to submit a Travel Expense Report. There will be a chance to participate in Q&A at the end.

Travel/Event Expense Report
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