see it as the version you have linked to may contain incorrect or outdated information. After linking to a KBA, you may notice at the top a notification that an updated KB is available. If you click the link, you will be redirected to the new KB. If you do not see a notification, we recommend reviewing our new KBs for further instruction on checking the status of your documents in Oracle Payables. The latest KBs are listed in theᚠProcure-to-Pay Resources page. Please also refer to our reports in the Office Hours section and our daily summary of Oracle Procurement & Payables. The latest KBs are also listed in the Business Analytics Hub, which showcases a consolidated view of Office Hours, Business Support, and Training. If you have any questions or feedback, please contact financesupport@ucsd.edu.

Training & Support

Reconcile Expenses and Card Transactions in Concur Thursday, November 4, 2021 @ 9:00am - 11:00am
This course provides an overview of UC San Diego travel policy and the reconciliation procedure, including summarized guidelines, resources, and special entertainment approvers. Refer to our report in the Business Analytics Hub to learn more about this course.

Oracle: Buying and Paying for Financial Unit Approvers Thursday, October 28, 2021 @ 9:00am - 11:00am
This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as shopping for and purchasing goods and services, searching across UC San Diego requisitions and POs, closing POs, and processing non-PO payments, and checking invoice status. This course will be especially valuable for individuals responsible for departmental purchases who want to further their understanding of buying on campus.

Payable Management Office Hours Monday and Wednesday Office Hour start times will remain the same, but the Monday and Wednesday panels will be moved to 9:00am. The Tuesday and Thursday panels will be canceled with the exception of the Wednesday Office Hours. We will be updating our program website and notify campus via the Weekly Digest to let you know when the rest of the panels will be canceled. We will provide you with more information as this happens.

Oracle Account Determination during the Ordering Process, Approving Requisitions and Invoices, and Checking PO Invoice Status Tuesday, October 26, 2021 @ 9:00am - 11:00am
This course will cover how to populate and review for POETAF information on requisitions and invoices. There will be a chance to participate in Q&A at the end. This course will be especially valuable for individuals responsible for those responsible for approving requisitions and invoices. This course will also be especially valuable for departmental purchase approvers who are responsible for processing non-PO payments, and checking invoice status. This course will be especially valuable for individuals responsible for those responsible for approving requisitions and invoices.

Instructor-Led Training sessions, and Hot Topics. Be sure to try out the different calendar views in the upper right corner! There will be a chance to participate in Q&A at the end. This course will be especially valuable for individuals responsible for those responsible for approving requisitions and invoices.

Reminder:
Oracle: Buying and Paying for Financial Unit Approvers Thursday, November 4, 2021 @ 9:00am - 11:00am
Please note the required prerequisite for registration.

Hot Topics: Understanding POETAF Wednesday, October 27, 2021 @ 11:00am - 12:00pm
Join the IPPS Team for the next session of Hot Topics! This session will focus on the important role POETAF plays in the General Ledger (GL) and financial reporting. This course will be especially valuable for individuals who have financial responsibilities as part of their job. If you're interested in the Financial Accounting Program - Applications Opening Soon!

UC San Diego Travel: Before You Go Thursday, November 4, 2021 @ 9:00am - 11:00am
This course provides an overview of UC San Diego travel policy and the reconciliation procedure, including summarized guidelines, resources, and special entertainment approvers. Refer to our report in the Business Analytics Hub to learn more about this course.

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