KBA

Take a look at SAP Concur's list of various icons, their descriptions, and in which module they can be found. We are curious what each icon in Concur represents?

Upcoming Report Release: Faculty & Researcher Dashboard

On Tuesday, March 15, the Business Intelligence and Financial Reporting team will launch an enhanced Faculty and Researcher Dashboard in the Concur program.

This live course will include an in-depth explanation of Concur processes related to meetings, entertainment, and business expense reimbursements. Intended for preparers, hosts/payees, and financial managers who are familiar with policy and would like to learn about the expense reimbursement process, including summarized guidelines and on-demand resources. Faculty and staff who travel or book business travel can further their understanding of Concur travel in Concur. Bring your questions and find out more about our complete managed travel and expense system.

Join the UCSD IPPS Travel Team and UCOP's Central Travel Office for a Q&A webinar on booking travel via Concur to avoid unnecessary credit card charges. Attendees will learn about the Concur processes for reporting travel expenses on a Travel Expense Report.

Be sure to try out the different calendar views in the upper right corner!