Curious What Each Icon in Concur Represents?

On Tuesday, March 15, the Business Intelligence and Financial Reporting team will launch an Upcoming Report Release: Faculty & Researcher Dashboard. The new dashboard brings in payroll information coming soon including dedicated support options. See a demo of the report at this link.

Concur: Event and Expense Reimbursements

Join the UCSD IPPS Travel Team and UCOP's Central Travel Office for a Q&A webinar on booking travel. This live course will include an in-depth explanation of Concur processes related to meetings, entertainment, and business expense reimbursements. Intended for preparers, hosts/payees, and financial managers who are familiar with policy and would like to learn about the expense reconciliation process in Concur.

Oracle: Buying and Paying for PO

Faculty and staff who travel or book business travel can further their understanding of the preauthorization, booking travel via Concur, prepaying with the Travel & Entertainment Card, and how to take advantage of TripIt Pro. It is recommended that you also attend the UC San Diego requisitions and POs, closing POs, processing non-PO payments, and checking invoice status. This course will be especially valuable for individuals responsible for departmental purchases who want to further their understanding of buying on campus.

Weekly Digest

The Weekly Digest provides important updates related to the Business Intelligence and Financial Reporting team. This Friday, March 4th, the Financial Accounting Program application period closing notice that we will not be setting up any new credit card merchant accounts until the completion of the audit cycle, but you may still submit a new application in the meantime by contacting merchantservices@ucsd.edu. Until March 31, the Campus Budget Office will be hosting Office Hours to support budget-related questions. This week's Office Hours will have an open Q&A.

Fund Management Office Hours

This week's Office Hours will have an open Q&A. Heather Sears will give a demo and answer questions about the upcoming Faculty & Researcher dashboard release. The new dashboard brings in payroll information coming soon including dedicated support options. See a demo of the report at this link.

Oracle Reporting Technology Upgrade

Due to this, enhancements to existing Oracle reports and release of new Oracle reports will be temporarily paused so the BI & Financial Reporting team can conduct thorough testing. This will not impact the launch of the Faculty & Researcher Dashboard, nor will it impact the accuracy of the data in existing panoramas or reports. Updates will be provided in the Weekly Digest.

Annual PCI Validation Cycle

Oracle: Buying and Paying for PO Requisitioners

Starting biweekly on March 8, the Equipment Asset Management team will have open office hours to answer your questions regarding equipment life cycle management, how to navigate CAMS, disposals vs. transfers, and more. We want to hear your questions, and have you share your experiences with your peers how your department manages inventorial equipment.

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