FY24 EPBCS Budget Process Evaluation
Show your experience for a chance at $25!

Oracle: Buying and Paying for PO
Requisitioners

Wednesday, May 24 @ 11:00am

This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as ordering in Oracle, requisitioning, purchase orders, validation of requisitions, purchase orders, and PO invoice processing.

Contract and Invoice Creation Training Relaunch

Wednesday, May 17 @ 11:00am

This course will cover the contract and invoice processes, focusing on how to create contracts, invoices, and the necessary steps to facilitate approving pending transactions via email. Attendees will learn how to navigate the system, understand the process, and solidify their knowledge and understanding from a useful and fun information packed session. Don't miss it!

Navigating Hotel Rates

Wednesday, May 17 @ 11:00am

The course will include an in-depth explanation of the Effort Reporting Process and how to complete them in ECERT. This training is intended for those involved in the process of trip reconciliation for business travel at UC San Diego, including travelers, and financial managers who are familiar with Travel Policy G-28 and would like to learn about more advanced topics.

Oracle Fixed Assets Module is Coming in July!

Launching July 2023, the Oracle Fixed Assets (FA) module supports business processes surrounding the capitalization, depreciation, disposal, and an accounting for fixed assets. This course will cover the basics of the module, including the following:

- Fixed asset setup
- Capitalization
- Depreciation
- Disposition

Be able to view and reconcile Travel & Entertainment card transactions.

Thursday, May 18 @ 1:00pm

Topics Covered:

- Navigating Traveler Reimbursement
- Claiming traveler reimbursement.
- Reporting expenses.
- Arranging for prepayment of fees, such as registration.
- Support for completing the effort reports.
- How to use the effort reporting tool (ECERT).
- Questions and resources for troubleshooting other travel issues.

The Support Framework: Your Guide to Finding Help

Did you help to prepare your department's FY24 budget plan in Oracle Planning and Budgeting (EPBCS)? We want to hear from you! Complete the budget plan in EPBCS and share your thoughts in the survey.

Closing Soon!

As of Sept 2022, there were changes made to the Purchase Order workflow, specifically to how the Strategic Procurement Buyer Workflow

Every Wednesday

Fund Management Office Hours

Every Thursday

Fund Management Office Hours

What you need to know:

- A fixed asset is a tangible piece of property or equipment with a minimum acquisition cost, has a useful life of more than one year, and is used in the operation of the university.
- Fixed assets will be capitalized in CAMS.
- Fixed assets will be expensed at the Department Financial Unit/Fund level during the capitalization process in FA.
- In CAMS, Fixed Assets is a general ledger report that will be populated with the capitalized fixed assets and will be updated on a monthly basis.
- In FA, Fixed Assets is a module that will be implemented to support business processes surrounding the capitalization, depreciation, disposal, and an accounting for fixed assets.
- The Fixed Assets module will be implemented in July 2023, and users will receive training on how to use the module.

Tips & Tricks

Oracle Fixed Assets Implementation