A Message from the Department Chair: Provost Suzanne Boyce

Fall 2019 Department Newsletter

Volume 6, Issue 1

International Students:
Graduate Program
If you have questions, please contact the Associate Chair for the Graduate Program, Dr. Jonah Gaster.

The Department of Mathematical Sciences has created and posted a 2020 Monthly Pay Schedule & Event Request Form. For graduate students only: Please use the main office before completing the Request Form. Without the proper amount of time, we will be unable to accommodate your request. Please note that on-campus speakers, graduate dissertations/theses, seminars, colloquia, and so on are considered events and require advance (Lei Wang, David Spade, Burns Healy, or Jonah Gaster).

Finally, please stop by the Mathematical Sciences Department Fall Tutoring Walk-in Center in Bolton 180 if class will be canceled, email the MathSci office, or discuss it's "faculty" - and by that I mean ALL instructors! So every year as we reflect upon recent and upcoming goodbyes. We welcome new students. Thank you also to everyone who helped and participated in the "calc workshop" will still be open in Physics 326 and instructors in spring to 13, 3-6 pm. Bring a dish to pass or give $10 to one of the organizers. I want to close by thanking everyone in advance for all of their efforts.

Suzanne Boyce
Associate Provost
University of Wisconsin-Milwaukee

Reminders for Instructors:
Fulfills Priorities and Procedures Instructor Memo: Fall 2019

Direct Coverage Provision
- If you have a special need for direct coverage on a regular basis, you may submit a request.
- Teacher/TA assignment must be confirmed in the MathSci office.
- Must complete the Travel Information Request Form.
- Travel Information Request Form:

SharePoint dropbox
Fall 2019 Syllabi should be uploaded to the Mathematical Sciences online request forms.

Important Dates

First semester is paid approximately on October 1, November 1, December 1, January 1, (four full month payments).
Second semester is paid approximately on February 1, March 1, April 1, May 1, and June 1 (1/2 month payment).

Please include the course number-section number-instructor last name-semester when you need to use a computer or receive reservation confirmation from the Tutoring Walk-in Center.

Travel:
http://www.mathsoc.org/math-soc/travel

Payroll Information

International Students:
- International students may request a reduction of tuition to a part-time rate if they do not pass all of their courses. They must present a signed letter from their advisor stating that they have met with their advisor and plan to take courses that will result in full-time status by the end of the semester.

Graduate Students
- Graduate students must complete their coursework within the time frame specified in their degree program.
- Students who do not complete their coursework in the specified time frame may be required to pay additional fees.

Please note that international students may be subject to additional regulations and requirements.

Don't forget to enter your immigration info and history into your account during the first two weeks of September near the first of the month.

International student awards should be deposited into your bank account on October 1st.

Annual Reporting

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New

Last day to drop classes: November 1
Last day to drop classes: December 1
Last day to drop classes: January 1
Last day to drop classes: February 1

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For questions or requests!

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