# Budget & Finance Notification



**August 16, 2021**

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**Subject: RA Training Program is now LIVE!**

Greetings!

We are pleased to cross-promote the re-launch of the Research Administration Training Program. **The RA Training Program: The Basics** is now open for registration in UC Learning.

**The Basics** is the first level in a four-part assessment-based certificate series. This course is designed to provide you with both the theory and practical application of concepts you will deal with on a regular basis. It is organized around the Sponsored Projects Lifecycle. It builds upon itself as we take a comprehensive look at research administration that will serve as the foundation for your expertise.

The **target audience** for this series is **entry-level professionals with 0-3 years of experience** in research administration.

**Registration** is only open to those who have successfully completed the RA Training Fundamentals series. To register for the prerequisite RA Training Fundamentals classes, please see our RA Training Calendar. If you have not met the requirements at this time, there will be additional opportunities to participate in this program starting in early 2022.

## Program Schedule

**Tuesday, August 24th**

- Module 1: 9:00 AM - 11:00 AM
- Module 2: 1:00 PM - 3:00 PM

**Tuesday, August 31st**

- Module 3: 9:00 AM - 11:00 AM
- Module 4: 1:00 PM - 3:00 PM

**Tuesday, September 7th**

- Module 5: 9:00 AM - 11:00 AM
- Module 6: 1:00 PM - 3:00 PM

**Tuesday, September 14th**

- Module 7: 9:00 AM - 11:00 AM
- Module 8: 1:00 PM - 3:00 PM

***Please note:*** this program takes place once a week over a four-week period. You must attend all eight modules and pass an assessment at the end of the course to earn your certificate. There is a 2-hour break in between modules each day.

**Register Here**

If you have any questions about the RA Training program or experience any issues with registration, please email us at ra-training@ucsd.edu. Please visit our Blink page for more information about the Research Administration Training Program.

Please feel free to share this information with your colleagues, especially new ones!

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