

# Budget & Finance Notification

August 16, 2021

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## Subject: RA Training Program is now LIVE!

Greetings!

We are pleased to cross-promote the re-launch of the Research Administration Training Program. **The RA Training Program: The Basics** is now open for registration in UC Learning.

**The Basics** is the first level in a four-part assessment-based certificate series. This course is designed to provide you with both the theory and practical application of concepts you will deal with on a regular basis. It is organized around the Sponsored Projects Lifecycle. It builds upon itself as we take a comprehensive look at research administration that will serve as the foundation for your expertise.

The **target audience** for this series is **entry-level professionals with 0-3 years of experience** in research administration.

**Registration** is only open to those who have successfully completed the RA Training Fundamentals series. To register for the prerequisite RA Training Fundamentals classes, please see our [RA Training Calendar](#). If you have not met the requirements at this time, there will be additional opportunities to participate in this program starting in early 2022.

## Program Schedule

### **Tuesday, August 24th**

- Module 1: 9:00 AM - 11:00 AM
- Module 2: 1:00 PM - 3:00 PM

### **Tuesday, August 31st**

- Module 3: 9:00 AM - 11:00 AM
- Module 4: 1:00 PM - 3:00 PM

### **Tuesday, September 7th**

- Module 5: 9:00 AM - 11:00 AM
- Module 6: 1:00 PM - 3:00 PM

### **Tuesday, September 14th**

- Module 7: 9:00 AM - 11:00 AM
- Module 8: 1:00 PM - 3:00 PM

**Please note:** this program takes place once a week over a four-week period. You must attend all eight modules and pass an assessment at the end of the course to earn your certificate. There is a 2-hour break in between modules each day.

**Register Here**

If you have any questions about the RA Training program or experience any issues with registration, please email us at [ra-training@ucsd.edu](mailto:ra-training@ucsd.edu). Please visit our Blink page for more information about the [Research Administration Training Program](#).

Please feel free to share this information with your colleagues, especially new ones!

Thank you for your support!

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