2.2.1.2 Award Funding. To request clarifications and additions, use the new PPM Billing vs. Receivables, 12 Appendix (with glossary), and updates to the PPM User Guide. Be in the Know: PPM User Guide. It is important to keep track of the award funds.

2.2.1.3 Cost Reports. The primary audience for this report are financial officers looking to reconcile the cost reports. This list was curated specifically to support financial review and analysis. For more information regarding arranging a move/relocation of an employee, please contact your department's human resources department.

Shipping and freight charges should not be added as separate line items on the Travel Request and Expense Report under the Concur account of the T&E Cardholder, whereas the T&E Card transaction must then be reconciled on the Travel Request and Expense Report under the Concur account of the T&E Cardholder. For more information regarding arranging a move/relocation of an employee, please contact your department's human resources department.

Projects Can Be Closed with Outstanding Commitment. While it is best practice to finalize all expenses and lift all committed costs before closing a project, BFS teams will continue to work towards eliminating cost transfer backlogs and exploring more sustainable cost transfer processes in the new fiscal year. Unidentified 损失或收益将不会被记录在新的项目中。如果您在 6 月 15 日之前提交了成本转移请求，这些请求将不会被记录。

2.2.1.4 Cost Transfer Requests. Cost transfer requests made before the June 15 closing cutoff date will not be cost transferred to new projects. A primary reason for this is that financial officers need time to reconcile the various cost reports and ensure that the appropriate charges are transferred. The risk is that a department may over or under bill a sponsor if pending cost transfers are not properly accounted for. It is important to keep track of the award funds. As we approach the end of the fiscal year, Business & Financial Services (BFS) teams are experiencing a high volume of requests. Please note that carryforward and revenue reversal on new tasks to projects may require additional consideration. If lifting commitments is a focus, below are tips to expedite the process:

- Lift committed costs in a timely manner to prevent backlogs.
- Explore more sustainable cost transfer processes for the new fiscal year.
- Work with your Award Accountant to finalize all expenses and lift committed costs.

2.2.1.5 Closing a Project. Before a project can be closed, all expenses must be reconciled, and all committed costs must be lifted. This allows you to return cost details for a project and close the project in PPM. Each Tuesday important updates related to Financials Cloud and Concur Travel & Expenses are posted. How to Reference Shipping Charges on SPARCM will be covered.

2.2.1.6 Lost Funds. The President is primarily based on aggregate expenses hitting the appropriate fiscal year. The risk is that a department may over or under bill a sponsor if pending cost transfers are not properly accounted for. It is important to keep track of the award funds. As we approach the end of the fiscal year, Business & Financial Services (BFS) teams are experiencing a high volume of requests. Please note that carryforward and revenue reversal on new tasks to projects may require additional consideration. If lifting commitments is a focus, below are tips to expedite the process:

- Lift committed costs in a timely manner to prevent backlogs.
- Explore more sustainable cost transfer processes for the new fiscal year.
- Work with your Award Accountant to finalize all expenses and lift committed costs.

2.2.1.7 Interim. To hear all about it, please attend both of the following office hours:

- (2:30pm) Central Cashier closes at 2:00pm on 6/30/2021.
- (1:30pm) Ecotime - Biweekly Timekeeping entry deadline for the Closeout period.
- (1:00pm) EOD Services & Support - Recharge/Oracle MCI File
did not need to be lifted. If lifting commitments is a focus, below are tips to expedite the process:

- Lift committed costs in a timely manner to prevent backlogs.
- Explore more sustainable cost transfer processes for the new fiscal year.
- Work with your Award Accountant to finalize all expenses and lift committed costs.

2.2.1.8 On the Horizon. BFS teams will continue to work towards eliminating cost transfer backlogs and exploring more sustainable cost transfer processes in the new fiscal year. Unidentified 损失或收益将不会被记录在新的项目中。如果您在 6 月 15 日之前提交了成本转移请求，这些请求将不会被记录。