Announcements

Oracle

MSO/DBO and 2) Re-conversion of existing tasks to new projects, including departments for 1) Updating Project Personnel such as Fund Manager and

Modify the organization hierarchy for PPM General Projects. This will allow for visibility within the Oracle PPM modules where it didn’t exist before. The change will mostly impact the reporting of the General Projects as the project hierarchy in the PPM instance will be modified for both the Finance and Project Managers to see their respective subset of General Projects. The update to the hierarchy will be rolling out this week.

As soon as the budget is approved, the system will sync the budget and this will trigger an email notification to the initiator with the general project budget.

In response to the Chancellor's announcement regarding the travel policy, travelers will be required to submit individual Travel & Expense reports. This is effective immediately and applies to both internal and external travel.

Add a Budget and Finance email address to the Default BCC list for Oracle P2P Exception Reconciliation. This change will affect the Focus Group who sends their reconciliation reports to the Team. The Team will need to be aware of this change in order to receive all emails. The new address is: budgetandfinance@ucsd.edu

It is recommended to use the Oracle P2P PayPath transactions section and see the instructions on how to process UC Employee Honorarium Payments, visit the UCPath job aid. For more information, contact your local IPPS Team.

Accidental data entry, but these selections do not transfer to Concur. The Autofill feature will display values to facilitate data entry, but these selections do not transfer to Concur. The Autofill feature will display values to facilitate data entry. The Update PPM Personnel interface shows the budget amounts for the current fiscal year. The process to update PPM Personnel has been updated to include budget amounts and those amounts will be displayed in the interface.

Purchase Orders and requisitions in Oracle Procurement. In your shopping cart, you should now have the ability to view the correct tax amount on your purchase orders. If you don’t see the tax amount, please refer to our Sigma Aldrich catalog.

To receive critical information about their destinations, automatically register for Return to Travel. The next Travel Training day is Thursday, April 22, 2021, from 9:00 - 10:30 am. Registration is required.

Tips & Tricks

The Sigma Aldrich catalog has been temporarily removed from the catalog in MSO/DBO and 2) Re-conversion of existing tasks to new projects, including departments for 1) Updating Project Personnel such as Fund Manager and

Monitor Autocomplete by tracking changes in chart string value when creating a Request, Expense Report, or Allocation.

Uncheck the autofill slider when creating or editing a request. The chart string value will not autofill. If you do not uncheck the slider, the chart string value will be entered into your OFC transactions. Don't miss it!