Please remove all bookmarks and redirect to the new Project COA Lookup Tool.

With the new Project COA Lookup Tool, the following reports will no longer be necessary and will be sunsetted on Tuesday, August 10, 2021.

This report will return the chart string combinations that are valid for your FinUnit, Project, Task, or Person Name (assigned as the primary or secondary name on the Project COA Lookup Tool interface). The Project COA Lookup Tool is available in OFC, searchable by FinUnit, Project, Task, or Person Name (assigned as the primary or secondary name on the Project COA Lookup Tool interface).

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PAYables eCourse

This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as reviewing for and populating POETAF and PO Close validation holds on Concur invoices.

Oracle Procurement: Buying Research and Inventorial Equipment

This training webinar consists of a 30-minute presentation followed by a Q&A session, with an overview of a new inventorial equipment feature in Oracle Procurement. The webinar will be held on Thursday, August 12, 2021 @ 8:30am - 9:15am.

Oracle: Buying and Paying for Financial Unit Approvers

This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as reviewing for and populating POETAF and PO Close validation holds on Concur invoices (e.g. Closing PO’s). Our instructor will walk through the system steps on lifting commitments associated with requisitions, purchase orders, and POETAF validation holds on Concur invoices. This course will be especially valuable for those responsible for approving requisitions and invoices on behalf of their financial unit. Please note the course is a required prerequisite for registration.

Oracle Cost Transfer Update

If you use a chart string on a transaction such as a requisition, nonPO payment, or Concur expense, then POETAF information must also be provided for the transaction to post to the PPM ledger. If this is not done, then a payables request, or Concur expense, must be created. We at IPPS are also continuing to improve upon the payables cost transfer process as a whole, and any updates will be announced in weekly digests to come.

About the Weekly Digest

This edition includes updates about various courses and training sessions. There is also a reminder about the weekly digest that will continue to provide important updates related to Budget & Finance. Each Tuesday important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense, are released.

Tips & Tricks

OracleProcurement Cloud

Any combination entered into Concur on or after July 1, 2021 where both the Fund and Cost Center/Tag parameters are populated will trigger an error and prohibit the transaction from posting. However, if the Payable Type parameter is populated, the Payable Type parameter should be set to "Non-Event" when creating expenses.

Non-Event reimbursements in Concur.

Type when creating expenses is Payment to Employee. Student employees are considered employees for the purposes of processing Travel, Event, and Non-Event reimbursements. However, when creating expenses, you must properly enter the right TRAVELER and PAYEE type in the Report.

Projects associated with a Task can result in a Financial Aftermath. If a Task has ended, then funding ahead of a start date or a direct retro after a Task has ended, these transactions are not validated. If a funding entry in UCPath falls outside of the active period for the Project/Task, it will be posted to the FinUnit Project DFLT (default). Previously, combinations were only passed if they were within the Task start or end period. Recognizing the need to enter project/Task associations with funds, we have added a Project/Task association validation for the following: Budget/Finance, including Oracle Financials Cloud and Concur Travel & Expense.

The Oracle Financials Cloud and Concur Travel & Expense tools in the Project/Task feature parity, with the same functionality and experiences.

The Concur Invoice Date reflects the most accurate date (i.e. earliest transaction date). This will help in reducing the number of Project Budget Validation holds on Concur invoices.

The Concur Invoice Date is required in order to resolve all validation holds. If a Project Budget Validation Hold is due to a Concur invoice (i.e. the Concur Invoice Date is not the earliest transaction date), please refrain from providing the Request ID when referencing an Expense Report in Concur. The Project Date Range will be used to resolve validation holds.

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