The Learning all there is to know about budget & finance can feel daunting.

The Support Framework: Your Guide to Finding Help

Banking, Cash Card Products, these requests via Services & Support!

How to Use the Missing Receipt Feature

Visit the Details, and Project Cost Details reports, and adds significant additional functionality beyond what is available on those.

Questions?

Call the UC San Diego Finance Help Line! Knowledgeable agents are standing by to assist you and answer

Concur, Balboa, and Kahala.

Join IPPS for its next Hot Topics Session! Learn how to book travel the Triton way, including the benefits of booking with

1:00pm - 2:00pm Wednesday, May 25, 2022
Travel Booking

Management team.

Continue the discussion on physical inventory and learn how to update asset record fields on CAMS with the Equipment Asset

8:30am - 9:30am
Please note the
orders, and checking PO invoice status. This course will be especially valuable for individuals responsible for those

Oracle: Buying and Paying for Financial Unit Approvers

This week,

Watch recorded office hours and more on our

Effective immediately, to ease the reconciliation of projects and improve controls, departments

Changes to Project Financial Setup

To find out how to use this new feature in Concur,

Services and Support ticket to obtain approval and a Missing Receipt Declaration

New Procurement Card Change: Missing Receipt Declaration

part of this committee, please

solution-oriented attitude, and participate in posting in the Teams Community of Practice. Occasionally, you might join focus

11:00am - 11:45am. IPPS uses this time for:

Starting today, we are opening up our IPPS Advisory Committee (IAC) to evaluate membership for the next fiscal year. This

Take the Survey here!

The Campus Budget Office wants your feedback!

For questions on the guidance or the checklist, please consider attending

May 10, 2022
Best Practices on Internal Controls ID# 2 & 40

available on the Business Analytics Hub under Financial Accountability. For more information on the new report,

In collaboration with Internal Controls & Accounting and Sponsored Projects Finance, BI & Financial Reporting is happy to

New Report Release

Timely updates will be posted on the

from May to July to provide you with weekly updates and guidance related to Fiscal Close.

We are excited to announce the launch of the Budget & Finance Fiscal Close Bulletin, a limited-edition newsletter issued

How do I get started?

Submit a request via Services & Support for the Transaction Details report and/or the Missing Receipt Feature.

Where do I go to

available for expenses where the red receipt icon shows.

The pop up window will allow you to select the expenses that require a receipt. The Missing Receipt Declaration is only

The cardholder/delegate will click on the icon and a new pop up window will open.

The cardholder/delegate will log into Concur, navigate to Expense, and add the transaction to an expense report.

The red receipt icon will look like this:

Invoices under $5,000 coded as equipment

Costs posted after the project end date

- 3
- 2
- 1

1. Submit a request via Services & Support for the Transaction Details report and/or the Missing Receipt Feature.
2. The red receipt icon will look like this:
3. Invoices under $5,000 coded as equipment
4. Costs posted after the project end date

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Our goal is to deliver timely information that matters to you. Not sure where to find answers? Get started using our Support Framework.