The Learning all there is to know about budget & finance can feel daunting.

The Support Framework: Your Guide to Finding Help

Card Office Hours
Banking, Cash Card Products,
For questions about this process enhancement, please contact the Procurement Card Team via these requests via Services & Support!

Cardholders and Delegates can begin using the new red receipt icon as of May 11.

How to Use the Missing Receipt Feature
May 5 Fund Management Office Hours to see a live demo.

A

Join IPPS for its next Hot Topics Session! Learn how to book travel the Triton way, including the benefits of booking with

Travel Booking Management team.
8:30am - 9:30am
Tuesday, May 17, 2022

Equipment Asset Management Office Hours
Please note the orders, and checking PO invoice status. This course will be especially valuable for individuals responsible for those

This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as

Thursday, May 12, 2022

Watch recorded office hours and more on our


Limited-Edition Newsletter Launch:
May 10, 2022

For questions on the guidance or the checklist, please consider attending

The internal controls guidance includes a checklist with periodic control activities to be performed and certified by

Marissa Prough (PPM), Jamie Wheat (Equipment Asset Management), Wella Garcia (SPF), and Linda Gao (ICA)

Best Practices on Internal Controls ID# 2 & 40
available on the Business Analytics Hub under Financial Accountability. For more information on the new report,

Effective May 11, 2022:
part of this committee, please

solution-oriented attitude, and participate in posting in the Teams Community of Practice. Occasionally, you might join focus

originally established to work through ESR changes, enhancements and roadblocks. The committee meets every other Friday,

misposted cost sharing
Fabrication costs on non-fabrication tasks
Recharge costs

Misposted cost sharing
Fabrication costs on non-fabrication tasks
Recharge costs

transactions

original receipt.

If the cardholder is not able to, they can now use the new missing receipt feature in Concur.

Once the cardholder/delegate has clicked

The pop up window will allow you to select the expenses that require a receipt. The Missing Receipt Declaration is only

The cardholder/delegate will click on the icon and a new pop up window will open.

The cardholder/delegate will log into Concur, navigate to Expense, and add the transaction to an expense report.

Identify all revenue transactions without having to select all revenue account codes.

Search for transactions associated with a particular Payables or Receivables invoice number, PO number, receipt

number, original transaction reference number, or PPM transaction number.

The Transaction Details report is available on the Financial Accountability tab of the Business Analytics Hub. The new

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Our goal is to deliver timely information that matters to you. Not sure where to find answers? Get started using our Support Framework.