Is Your Travel & Entertainment Card Ready for Use?

For existing cardholders, please ensure that you have received and activated your T&E Card. You may have received your card by now and are ready to use it to avoid card declines and having to pay out of pocket. You may also request a card via Concur if you need the card mailed to you. If you need the card mailed to you, please request via Concur or contact IPPS.

For future cardholders, the card will be mailed to you once you have activated your account in Concur. You may also request a card via Concur if you need the card mailed to you. If you need the card mailed to you, please request via Concur or contact IPPS.

Budget & Entitlements

We are implementing new budgets and entitlements for the upcoming fiscal year. You will receive an email notification with your new budget and entitlements. If you have any questions, please contact IPPS.

Oracle: Buying and Paying for PO Requisitioners

Thursday, January 20, 2022 @ 9:00am - 11:00am

Faculty and staff who travel or book business travel can further their understanding of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them. This session, our presenters will review the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them. This session will provide an overview of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them.

Oracle Procure-to-Pay and Travel & Expense Resources

Thursday, January 27, 2022 @ 10:00am - 11:00am

This course will provide an overview of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them. This course will provide an overview of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them.

UC San Diego Travel: Before You Go

Thursday, February 10, 2022 @ 9:00am - 11:00am

Faculty and staff who travel or book business travel can further their understanding of trip Itinerary Management, including summarized guidelines and on-demand resources. Faculty and staff will also have an opportunity to ask questions. This course will provide an overview of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them. This course will provide an overview of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them.

UC San Diego Travel: Reporting Expenses

Thursday, February 10, 2022 @ 1:00pm - 3:00pm

This course will provide an overview of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them. This course will provide an overview of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them.

Procurement & Payables and Concur Travel & Expense, and how to best interact with them. This course will provide an overview of the various resources available for navigating Oracle Procure-to-Pay and Concur Travel & Expense, and how to best interact with them.