**Announcements**

**To continue receiving our emails, add us to your address book.**

This email was sent to .

October 19, 2021 | 42nd Edition

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**F&A Expenses allocations**

Pending instructions on finalizing打着 allocations, the F&A Expenses allocations will be posted via the Budget and Planning Community of Practice on MS Teams.

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**UC San Diego Travel: Reporting Expenses**

Faculty and staff who travel or book business travel can further their understanding of preauthorization, booking travel via Concur, prepaying with Travel & Entertainment Card, and the reconciliation procedure, including summarized guidelines, resources, and important schedules and deadlines. The UC San Diego Travel Reporting Webinar will be held on Thursday, October 21, 2021 @ 1:00pm - 3:00pm. Register via the Event Calendar.

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**FY22 Core Resource Allocations**

Resource Allocations have begun posting to the General Ledger and are now available via the Financial Unit – Fund – Function – Project – Account (774900) level. CORRECTION! Composite Benefit Rate (CBR) – Summer Salary Credit must be submitted via UCPath by November 19th or an overpayment recovery affects the employee’s earnings and tax withholding. This overpayment must occur in the same year as the overpayment. This information about online tools. Faculty and staff will learn about Concur administrators (PPM Strategic Design team) will also further our understanding of Chart of Accounts and POETAF as they relate to ledgers featuring a special project administration (coming soon!) in one view.

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**Finance Administration Resources**

Click here for more details on Blink, which showcases a consolidated view of Office Hours, Instructor-Led Training sessions, and Hot Topics. Be sure to try out the different calendar views in the upper right corner!

Instructor-Led Training sessions are held throughout the year on UC San Diego’s main campus and at the UC San Diego Extension site. These sessions are free for faculty and staff and are recommended for those new to Concur or those who need a refresher.

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**View the UCPath Account Reconciliation Procedure Report.**

In the UCPath Account Reconciliation Procedure Report, you can find information on how to reconcile your account and how to update or change your account settings. This report is available in the Budget and Financial Management Initiative.

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**Budget and Planning Community of Practice on MS Teams**

Each Tuesday, the Weekly Digest provides important updates related to the Accounting & Financial Management Initiative. This week’s digest includes new features on Blink, two new sections on Blink will be added/refined under the guidance of a stakeholder workgroup.

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**UC San Diego Travel: Reporting Expenses**

Thursday, October 27, 2021 @ 11:00am - 12:00pm

Instructor-Led Training sessions, and Hot Topics. Be sure to try out the different calendar views in the upper right corner!

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**Resources For: Toolbar**

This section also features Chart of Accounts and updated accounting guidance, financial system.

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**Core Budget & Finance Blink Updates**

New Budget & Finance Blink Updates will be released every week! This week’s updates include new features on Blink, two new sections on Blink will be added/refined under the guidance of a stakeholder workgroup.